

SAP MM - PURCHASE INFO RECORD

http://www.tutorialspoint.com/sap_mm/sap_mm_purchase_info_record.htm

Copyright © tutorialspoint.com

SAP R/3 works on all real time data that include material master and vendor master. Material and vendor master are separate data records for keeping information of materials and vendors from which material is procured. The combined information of material and vendor altogether is kept in a record that we call as purchase info record. The key points about purchase info record are as follows:

- Purchasing info record stores information on material and vendor supplying that material. For Example: Vendors current price of a particular material is stored in info record.
- Purchase info record can be maintained at plant level or at purchasing organization level.
- Info record can be maintained for four procurement types which are as follows:
 - Standard:** Standard info record has information on standard orders *orders included detail of vendor and material*. This info record will include vendors price for supplying the particular material.
 - Subcontracting:** Subcontracting info record has information on subcontract orders. This info record will include price for assembling the raw material that is supplied by the ordering party.
 - Pipeline:** Pipeline info record has information on material that is provided by vendor through pipes. For Example: like water, electricity.
 - Consignment:** Consignment info record has information on material that is kept at ordering party premises. This info record contains vendors price that is to be paid for withdrawing material from consignment stock.

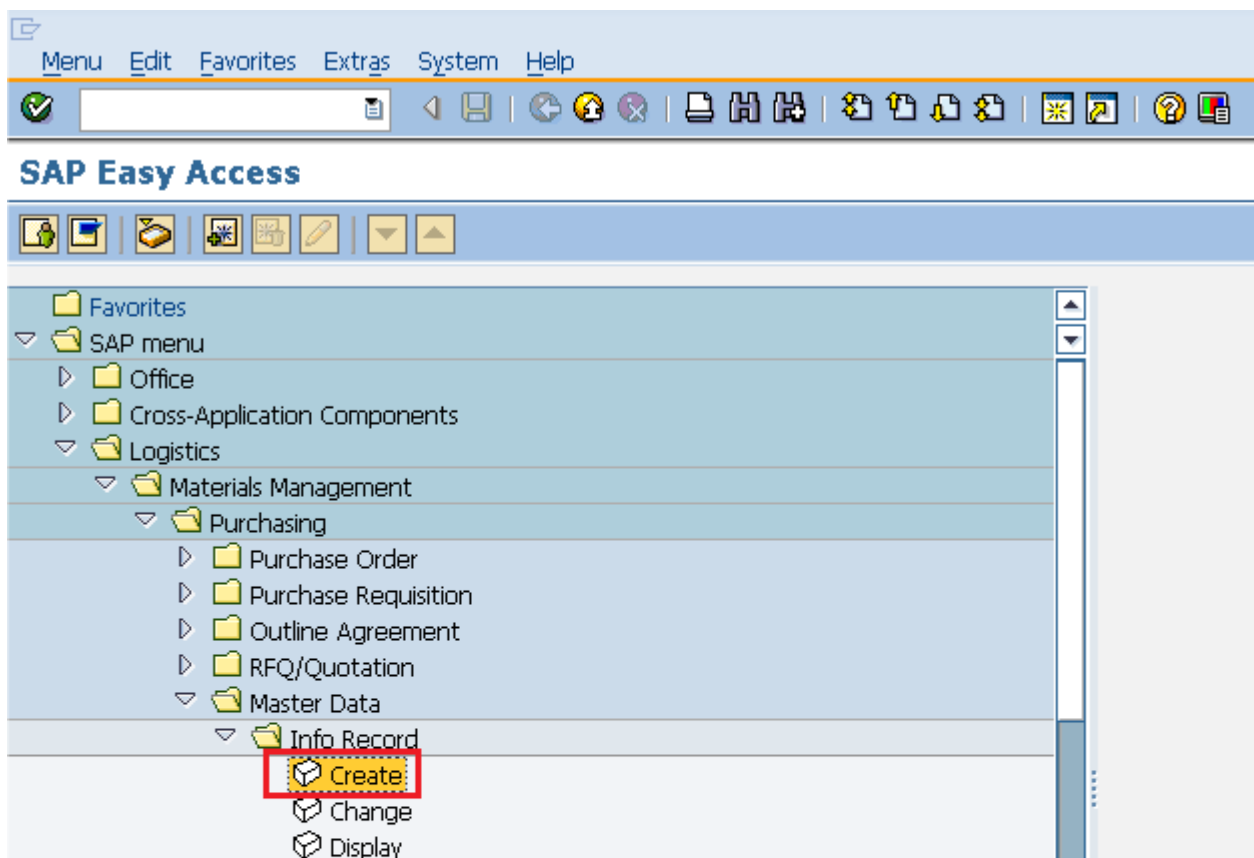
Creation of Purchase Info Record

Purchase info record can be created by following the below steps:

Path to create Info Record:

Logistics => Material Management => Purchasing => Master Data => Info Record => Create
TCode: ME11

On SAP Menu screen select Create icon by following the above path.





Enter the vendor number and in info category select standard or subcontracting or pipeline or consignment according to the requirement.

The screenshot shows the 'Create Info Record: Initial Screen' in SAP. The interface includes a menu bar with 'Info Record', 'Goto', 'Extras', 'Environment', 'System', and 'Help'. Below the menu bar is a toolbar with various icons. The main area contains several input fields: 'Vendor' (with the value '1000000000'), 'Material', 'Purchasing Org.', 'Plant', and 'Info Record'. A dropdown menu for 'Info category' is open, showing four options: 'Standard' (which is selected and highlighted with a red box), 'Subcontracting', 'Pipeline', and 'Consignment'.

Fill in required details like material group, 1st/2nd/3rd reminder, vendor material number, personal details, order unit, origin data and sort term.

The screenshot shows the 'Create Info Record: General Data' screen in SAP. The interface includes a menu bar with 'Info Record', 'Edit', 'Goto', 'Extras', 'Environment', 'System', and 'Help'. Below the menu bar is a toolbar with various icons. The main area contains a section titled 'Texts' with a table. The table has two columns: 'Info Record' and 'Vendor'. The 'Info Record' column contains a text field. The 'Vendor' column contains the value '1000000000'. To the right of the table is a large text field containing the text 'XYZ limited'.

Material Group <input checked="" type="checkbox"/>	
Vendor Data 1st Rem./Exped. <input type="text"/> Days 2nd Rem./Exped. <input type="text"/> Days 3rd Rem./Exped. <input type="text"/> Days Vendor Mat. No. <input type="text"/> Vendor Subrange <input type="text"/> VSR Sort No. <input type="text"/> Vendor Mat. Grp <input type="text"/> Points <input type="text"/> / 1 <input type="text"/> Salesperson <input type="text"/> Telephone <input type="text" value="09123976585"/> Return Agmt <input type="text"/> Prior Vendor <input type="text"/>	Origin Data Certif. Cat. <input type="text"/> Certificate <input type="text"/> Valid to <input type="text"/> Ctry of Origin <input type="text" value="IN"/> Region <input type="text" value="10"/> Number <input type="text"/> Manufacturer <input type="text"/>
Purchase Order Unit of Measure Order Unit <input checked="" type="checkbox"/>	Supply Option Available from <input type="text"/> Available to <input type="text"/>
	Sorting Sort Term <input checked="" type="checkbox"/>

Provide the info record note that can be called as info record description. Click on save. A new info record will be created.

Info Record Edit Goto Extras Environment System Help			
<input checked="" type="checkbox"/> <input type="text"/> <input type="button" value="Back"/> <input type="button" value="Save"/> <input type="button" value="Print"/> <input type="button" value="Find"/> <input type="button" value="Help"/> <input type="button" value="Exit"/>			
Create Info Record: Text Overview			
General Data			
Info Record	<input type="text"/>	Info record	
			Language <input type="text" value="EN"/>
Info record texts			
TxtType	Text	More text	Status
<input type="checkbox"/>	Info record note		
	<input type="text"/>		
	<input type="text"/>		
	<input type="text"/>		
	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>