

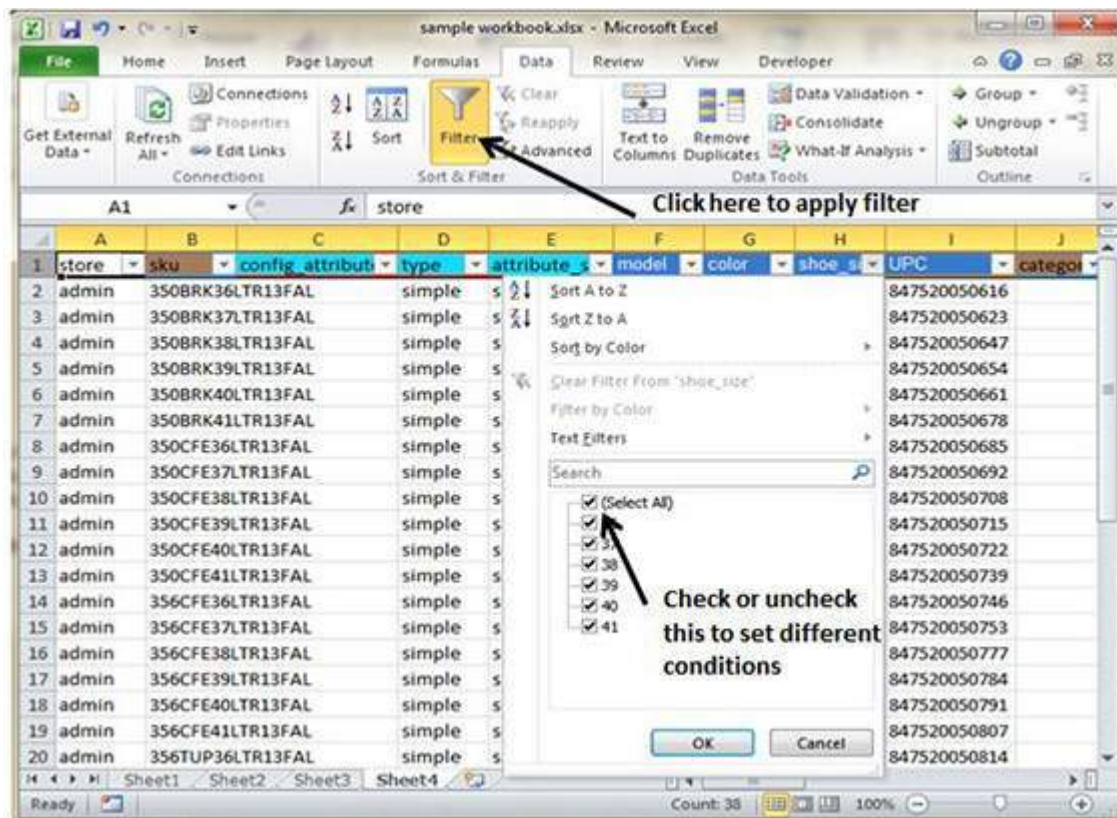
# DATA FILTERING IN EXCEL 2010

## Filters in MS Excel

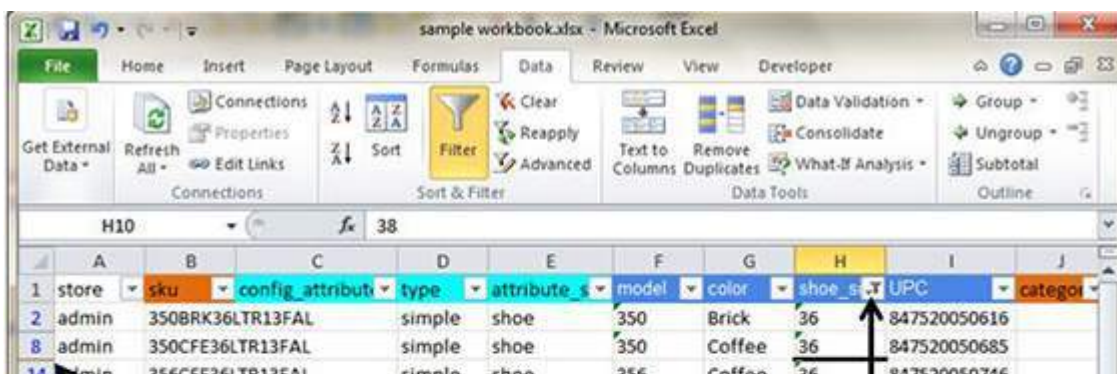
Filtering data in MS Excel refers to displaying only the rows that meet certain conditions. *The other rows get hidden.*

Using the store data, If you are interested in seeing data where Shoe Size is 36. Then You can set filter to do this. Follow below steps to do this

- Place a cursor on the Header Row
- Choose **Data Tab** » **Filter** to set filter



- Click the drop-down arrow in the Area Row Header and remove the check mark from Select All which unselects everything.
- Then select the check mark for Size 36 which will filter the data and displays data of Shoe Size 36
- some of the row numbers are missing; these rows contain the filtered *hidden* data.
- There is drop-down arrow in the Area column now shows a different graphic — an icon that indicates the column is filtered



20	admin	356TUP36LTR13FAL	simple	shoe	356	Taupe	36	847520050814
26	admin	430CFE36LTR13FAL	simple	shoe	430	Coffee	36	847520051088
32	admin	430TUP36LTR13FAL	simple	shoe	430	Taupe	36	847520051149
38								
39								
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41								
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50								

Filter set for shoe size 36

Remaining rows gets hidden

## Using Multiple Filters

You can filter the records by multiple conditions i.e. by multiple column values. Suppose after size 36 is filtered you need to have filter where color is equal to Coffee. After setting filter for Shoe Size, choose Color column and then set filter for color

	A	B	C	D	E	F	G	H	I	J
	store	sku	config_attribu	type	attribute_s	model	color	shoe_s	UPC	category
8	admin	350CFE36LTR13FAL		simple	shoe	350	Coffee	36	847520050685	
14	admin	356CFE36LTR13FAL		simple	shoe	356	Coffee	36	847520050746	
26	admin	430CFE36LTR13FAL		simple	shoe	430	Coffee	36	847520051088	
38										
39										
40										
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Filtered Records

Filter set on Color